



WEST SUSSEX COUNTY COUNCIL

# IMBERHORNE SCHOOL

Headteacher: Mr Lee Walker

Compassion  
Achievement  
Respect  
Endeavour

*The cornerstones of our  
learning community*

**Thursday 21<sup>st</sup> September 2023 at 5.30pm in the Conference Room, Imberhorne Lane.**

## AGENDA

### 1. Welcome

- AY to welcome all, including Sandra Cook who will be clerking the meeting

### 2. Apologies

### 3. Declarations of Interest

- Annual declaration

### 4. Urgent Matters

### 5. To approve minutes:

- Full Governing Body Meeting held 13<sup>th</sup> July 2023.

### 6. Chair's Actions

- To note Staff Grievance Appeal

### 7. Election of Chair and Vice Chair

- Clerk in the chair.

### 8. School Update

- Observations on start of school year – LWA
- Staff Workload – to consider guidance from West Sussex
- SDP and SEF for approval by FGB
- Draft 3-year school strategy - LWA
- Analysis of KS4 & KS5 summer exam results - KMA

### 9. Plan for Academic Year

- FGB to decide on
  - Monitoring of SDP
- FGB Meeting Schedule
- Governor Roles
- Impact
- Priorities

### 10. Finance Committee

- FGB to approve recommendation of cleaning contract appointment
- FGB to approve recognition of continuous service for academy/free school staff

### 11. Safeguarding

- HV to provide any updates.
- Proposal for AY to takeover as Safeguarding Governor temporarily

Imberhorne Lane  
East Grinstead  
West Sussex  
RH19 1QY

Tel: 01342 323562

E-Mail: [info@imberhorne.co.uk](mailto:info@imberhorne.co.uk)

[www.imberhorne.co.uk](http://www.imberhorne.co.uk)





## **12. Federation Update**

## **13. Premises / H&S**

- RP to provide any updates.

## **14. Policies**

- FGB to review process
- To approve:
  - Safeguarding

## **15. Governors**

- To note & discuss governor reports on:
  - School Visits – 5
  - Training – 4
- Governor Recruitment
  - Appointment of Pierre Valadier as co-opted governor
  - Update on other candidates
- Terms of office due to end in the next 6 months
  - ATr (2/10/23)
  - HV (23/10/23)

## **16. Matters Arising**

- JM - notify HTI of LA's appointment as new member of FGB.
- HV - meet with HTI to discuss safeguarding in the autumn term.
- AY – contact WSCC to explore the possibility of investigating complaints training.
- FGB – email AY regarding preferences for monitoring/triad roles, thoughts on FGB priorities and governor impact over past year.

## **17. Impact**

- FGB to review Impact Statement and to consider what impact they have had on the students since last meeting

## **18. Items to be added to the next Agenda**

## **19. Summary of Actions Agreed**

Next Meeting: 19<sup>th</sup> October 2023

**Papers for the meeting on GovernorHub -**

**<https://app.governorhub.com/g/imberhornschool/docs/63c2e5e9ea898312ea5e91ea>**